

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly Board Meeting Minutes**

**Meeting Date:** September 21, 2015  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:35 pm  
**Members of Board Present:** **Chairman** – Clifford Ruth  
**Vice Chairman** – Richard Paul  
**Treasurer** – Raymond McManus  
**Secretary** – Wayne Hans, excused  
**Commissioner** – Frank Weindel, excused  
**District Clerk** – Kathleen Crockett  
**Solicitor** – Richard Tavani

**Salute the Flag**

**Sunshine Law – Comm. Ruth**

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners – Comm. Ruth**

Comms. McManus, Paul and Ruth present. Comms. Hans and Weindel are excused.

**Minutes of the Previous Meeting – Comm. Ruth**

Motion made by Comm. Paul, seconded by Comm. McManus to approve the 08/17/15 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Ruth abstained.

Motion made by Comm. Paul, seconded by Comm. McManus to approve the budget meeting minutes of the 09/14/15 as they are available to the public upon request. All in favor, ayes have it.

**Correspondence – Cl.Crockett**

**Incoming**

A letter was received from Constellation Exelon Co. who is the new provider for electricity through Atlantic City Electric.

**Outgoing**

An email reminder was sent by EFA Nolan to All Hands regarding the use of department apparatus being taken out of town.

A letter was sent to all the Borough of Lindenwold apartment complexes regarding the Borough Ordinance of Fire Lanes and barbecue use.

**Treasurer's Report – Comm. McManus**

As of 09/21/15:

TD Bank General Checking	100,605.78
TD Bank Money Market Account	612,005.35
TD Bank Money Market Capital	441,502.38
TD Bank Payroll Checking	24,158.57
TD Bank LEA Dedicated Penalty	10,998.05
TD Bank LEA Trust Penalty	16,028.06
Petty Cash	200.00
Total Current Assets	1,205,498.19

Motion made by Comm. Paul, seconded by Comm. Ruth to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. McManus**

**Comm. McManus:** In front of you, you have a list of 45 bills totaling \$72,616.61.

Motion made by Comm. Paul, seconded by Comm. Ruth to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

**COMMITTEE REPORTS**

**Fitness Center – Comm. Paul**

**Comm. Paul:** We'll be ordering a set of kettle bells and a spin bike this week. We're also getting a price for mats on the floor to try and cover up all the concrete so we won't have any of the weights bouncing off the concrete and hit somebody. The internet is now in the gym, also there was repair made to some of the equipment and any loose nuts and bolts were tightened up.

**Fire Department Equipment – Comm. Paul**

**Comm. Paul:** We received the check for the damage to the Thermal Imaging Camera. It was placed in the account waiting for us to order the new T.I.C.

We ordered a repair kit for the ice rescue suits and also a safety vest came in for Safety Officer DeLucca.

**Turn-Out Gear – Comm. Paul**

**Comm. Paul:** We ordered two sets of gear for two members that we're replacing.

**Recruitment / Membership – Comm. Paul**

**Comm. Paul:** There is one Junior running, he has gear.

**EFA Nolan:** He was supposed to be here tonight, but he isn't.

**Apparatus – Comm. McManus**

**Comm. McManus:** The charger went bad on the Ladder, so Justin is going to take care of that tonight. He ordered a new one and it came in. We had a call last night and they found out it was dead, it wouldn't start. We jumped it and got it running. Justin already had the parts ordered so he's going to take care of that tonight.

The mechanic will be around tomorrow starting all the repairs and should have a lot of that stuff done by this weekend.

**Computers – Comm. McManus**

**Comm. McManus:** Everything is good with the computers. The email is back up.

**Communications – Comm. McManus**

**Comm. McManus:** Everything is good with the radios.

**Sale of Assets – Comm. McManus**

No report.

**Assist Personnel – Comm. McManus**

No report.

**Budget – Comm. McManus**

No report.

**Administration / Personnel – Comm. Ruth**

No report

**Office of Fire Prevention – Comm. Ruth**

**Comm. Ruth:** The Fire Official's report for 08-17-15 - 09-21-15 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

**Training Division – Comm. Ruth**

**Comm. Ruth:** The Training report for August will be read at the October meeting.

**Building Maintenance / Grounds – Comm. Hans**

No report.

**Health & Safety – Comm. Hans**

No report.

**Fixed Assets – Comm. Hans**

No report.

**Hydrants / Water – Comm. Hans**

No report.

**Insurance – Comm. Weindel**

No report.

**Incentive Program – Comm. Weindel**

No report.

**Uniforms – Comm. Weindel**

No report.

**Fuel – Comm. Weindel**

No report.

**Executive Fire Administrator's Report – E.F.A. Nolan**

**EFA Nolan:** The report was read aloud by EFA Nolan, a copy is attached to the minutes.

**President's Report – Comm. Ruth**

**Comm. Ruth:** President's? No Presidents present.

**Solicitor – R. Tavani**

**Sol.Tavani:** Mr. Chairman, we have two matters that I want to cover. We did receive an OPRA request from a company known as SmartProcure, and we are responding to that request with the additional time the requestor granted. It's asking for basically invoices. I was able to confer with Charlene Roche and also Scott Kauffman of that organization last Friday. Working with our Auditor we're going to provide an electronic response to that request from 2012 to present and we should be compliant with that. We also have on the agenda for this evening a resolution which I'm urging adoption of, which would be creating pursuant to the Open Public Records Act our own form via Lindenwold Board of Fire Commissioners for the requesting of records. I believe that our Clerk was in contact with the Clerk in Lindenwold to obtain their form and what I'm requesting is that we simply amend that form to reflect our name, our Board's name and then utilize that as our request form which we are permitted to do under the Open Public Records Act so if we receive a request from a company from SmartProcure and they don't use our form, our response is, "we have our own form, we're not responding to your request."

**Comm. Ruth:** Unless they fill out our form.

**Sol.Tavani:** Exactly.

**Cl.Crockett:** And if I may just change that, it's not the Auditor it's the CPA who's going to assist.

**Sol.Tavani:** I'm sorry, the CPA, who does the audit right?

**Cl.Crockett:** No, we have a separate audit firm.

**Sol.Tavani:** I stand corrected, Oliver...

**Cl.Crockett:** Oliver Walling.

**Sol.Tavani:** Yes, the CPA. So with that, I would ask for action on the Resolution 2015-18.

**Comm. Ruth:** OK.

**Sol.Tavani:** I have nothing further and I don't have anything for Closed Session. I thought there was some issue that we were working on, but we're waiting to hear back from the Borough.

**EFA Nolan:** The second reading is tomorrow.

**Sol.Tavani:** We have a second reading on the...

**Solicitor, continued**

**EFA Nolan:** Board-Up Ordinance that we will have to do a Resolution.

**Sol.Tavani:** The Executive Fire Administrator and I have been in contact with the Borough Solicitor David Capozzi on that issue. I have nothing further.

**Resolutions – Comm. Ruth**

**Comm. Ruth: Resolution 2015-18**

Authorizing the use of an OPRA request form for use by all OPRA requestors seeking documents from the Board.

**Sol.Tavani:** And that can be read by Title, you do not have to read the entire resolution.

**Comm. Ruth:** Would anyone like to look at a copy of the Resolution before we vote on it? (hearing none)

Motion made by Comm. McManus, seconded by Comm. Paul to accept Resolution 2015-18. Any questions on the Resolution? (hearing none) Roll call vote, all yes.

**Old Business – Comm. Ruth**

**Comm. Ruth:** Old Business? (hearing none)

**New Business – Comm. Ruth**

**Comm. Ruth:** New Business? (hearing none)

**Public Portion – Comm. Ruth**

Motion made by Comm. Paul, seconded by Comm. McManus to open to the Public. All in favor, ayes have it. (hearing none)

Motion made by Comm. Paul, seconded by Comm. McManus to close to the Public. All in favor, ayes have it.

**Open to Commissioners – Comm. Ruth**

**Comm. Ruth:** On 10/5 for our Budget will be the Chief's and the Training Division. That's all I have. Any other Commissioner? (hearing none)

**Closed Session – Comm. Ruth**

n/a

**Adjourn - Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Paul to adjourn the meeting at 8:02pm.

All in favor, ayes have it.

4:28 PM  
09/21/15  
Accrual Basis

Lindenwold Fire District No.1  
Treasurer's Report  
As of September 21, 2015

	Sep 21, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · CASH	
1010 · TD Bank General Checking	100,605.78
1011 · TD Bank Money Market Acco...	612,005.35
1013 · TD Bank Money Market Capital	441,502.38
1020 · TD Bank Payroll Checking	24,158.57
1030 · TD Bank LEA Dedicated Pen...	10,998.05
1040 · TD Bank LEA Trust Penalty	16,028.06
1090 · Petty Cash	200.00
<b>Total 1000 · CASH</b>	<b>1,205,498.19</b>
<b>Total Checking/Savings</b>	<b>1,205,498.19</b>
<b>Total Current Assets</b>	<b>1,205,498.19</b>
<b>TOTAL ASSETS</b>	<b>1,205,498.19</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

4:27 PM  
09/21/15  
Accrual Basis

**Lindenwold Fire District No.1**  
**Check Register**  
**As of September 21, 2015**

Date	Num	Name	Credit
<b>1000 · CASH</b>			
<b>1010 · TD Bank General Checking</b>			
9/21/2015	EFT	Atlantic City Electric	411.57
9/21/2015	EFT	IntelliCorp	33.90
9/21/2015	EFT	NAPA Auto Parts	197.52
9/21/2015	EFT	NJ American Water	46.67
9/21/2015	EFT	South Jersey Gas Company	43.75
9/21/2015	EFT	Staples Credit Plan	12.56
9/21/2015	EFT	Verizon Wireless	380.10
9/21/2015	EFT	Comcast	828.63
9/21/2015	EFT	NJ American Water	6,322.00
9/21/2015	EFT	Sam's Club	271.85
9/21/2015	EFT	NJSHB	1,808.64
9/21/2015	2592	A & C Services	23.00
9/21/2015	2593	BullEx Inc.	13,073.36
9/21/2015	2594	Cleaning MD's	90.00
9/21/2015	2595	Cliff Ruth	38.00
9/21/2015	2596	Courier Post	414.48
9/21/2015	2597	Donald Miller	1,250.00
9/21/2015	2598	FleetPride	13.36
9/21/2015	2599	Frank Weindel	38.00
9/21/2015	2600	Healthy Machines	216.00
9/21/2015	2601	James Valentine Jr., Inc.	67.50
9/21/2015	2602	James Valentine Jr., Inc.	685.25
9/21/2015	2603	Kathy Crockett	38.00
9/21/2015	2604	Lindenwold Fire Company No.1	9,913.21
9/21/2015	2605	Lindenwold Fire Company No.2	9,493.12
9/21/2015	2606	Lindenwold Fire Company No.2	2,875.00
9/21/2015	2607	Lindenwold Fire Company No.3	7,500.00
9/21/2015	2608	MES, Inc.	2,655.00
9/21/2015	2609	NFPA	107.15
9/21/2015	2610	ProGas, Inc.	20.25
9/21/2015	2611	Richard J. Paul, Jr.	38.00
9/21/2015	2612	State of New Jersey	34.68
9/21/2015	2613	The Standard	7,484.40
9/21/2015	2614	US Post Office	98.00
9/21/2015	2615	W. Hans	38.00
9/21/2015	2616	Weber Gallagher	93.00
9/21/2015	2617	Philip Beeler	120.00
9/21/2015	2618	Steve Schwegel, Jr.	270.00
9/21/2015	2620	Franklin Trailers, Inc.	3,534.69
9/21/2015	2621	MES, Inc.	127.50
9/21/2015	2622	Spring Garden Marina	248.42
9/21/2015	2623	Justin Mastalski	117.00
9/21/2015	2624	Petty Cash	91.90
9/21/2015	2625	Tri-State Industrial Supply	58.15
9/21/2015	2626	National Fire Codes	1,395.00
Total 1010 · TD Bank General Checking			72,616.61
Total 1000 · CASH			72,616.61
<b>TOTAL</b>			<b>72,616.61</b>

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# LINDENWOLD BUREAU OF FIRE PREVENTION

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2201 BANGOR AVENUE  
LINDENWOLD, NEW JERSEY, 08021  
856-346-0935  
(Fax) 856-346-3638

9/21/15

## FIRE MARSHAL'S REPORT

August 17, 2015

/

September 21, 2015

### Inspections Completed to date:

1. J & G Auto Center & Tire Solution
2. McDonalds Restaurant
3. Lindenwold Fire Co. #1
4. Lindenwold Fire Co. #2
5. Lindenwold Fire Co. #3
6. Lindenwold Fire Co. #3 – Admin. Offices
7. Glen Oak's Auto
8. Jack's Donut
9. Arlong Auto
10. Action Graphic
11. Sugar Puddings
12. Deterdings
13. Deterdings Storage
14. 777 Professional Condos

### Re - Inspections pending:

Complaints: Received: 1 Complaints: Resolved: 1 Imminent Hazards: 1

Requested Response: 0 Time Extensions: 0

Civilian Burn Reports: 0

Permits Issued: Type I 0 Type II 0

Penalties Issued: \$500.00 due 9/28/15 Tejas Grill

### Correspondences:

1. Letter and ordinance to all apartment complexes about fire zone parking and gas grills. 9/3/15
2. Email to all hands about the use of Lindenwold Fire Department apparatus – all members send read receipts for the email, the receipts will be put in there files. 9/10/15

**Comments to District Commissioners:**

1. Investigation complaint of a fire pit at 112 W. Maple Ave. 8/18/15
2. Meet with Lindenwold Celebration Committee for Lindenwold Day and Laurel Springs Regional Fire Prevention open house 8/18/15
3. Investigation of a complaint of cooking outside at the Tejas Grill 222 White Horse Pike. Tejas Grill was using propane cooking outside without a permit. The cooking was being performed under the overhang to the building. Tejas Grill was issued a penalty of \$500.00 for the violation as it was an imminent hazard 8/28/15
4. Attended the C.C. County Fire Marshal meeting 9/2/15
5. Investigation of a fire at 42 Highland Ave. in Erial. 9/7/15
6. Attended budget meeting for Bureau of Fire Prevention 9/14/15
7. Attended meeting with Mr. Brandt – Principal of Lindenwold High School about class occupancy. 9/15/15

## Fire Prevention Programs:

### Problems:

### Code Violation Investigations:

**Total fee's received to date:**

LHU Rebate:	\$ 4,135.63
LHU Rebate:	\$ 1,735.50
LHU Rebate:	\$ 5,122.77
LHU Rebate:	\$ 3,533.40

## NLH Registrations:

Registrations: \$ 16,082.75  
Registration late fee: \$ 885.00  
Permits: \$ 208.00  
Penalty: \$ 3,000.00

**Total:** \$34,7703.05

**For Better Fire Protection,**

Michael J. Nolan, Fire Official

Tim D. Shannon, Fire Prevention Specialist

Mike Breeze, Fire Prevention Specialist



# **BOARD OF FIRE COMMISSIONERS**

**LINDENWOLD FIRE DISTRICT NO.1**

**2201 BANGOR AVENUE  
LINDENWOLD, NJ 08021  
PHONE: 856-346-0935  
FAX: 856-346-3638**

September 21, 2015

## **September 2015 Chief's Report**

1. Attended the LSRF Water Rescue drill – lecture. 8/18/15
2. Attended the C.C. Radio Advisory meeting 8/19/15
3. Attended FEMA Grant workshop sponsored by Senator Norcross 8/19/15
4. Attended a Hazmat meeting for the Papal Visit. 8/24/15
5. Attended the LSRF Water Rescue drill – practical 8/25/15
6. Attended a Planning Section meeting for the Papal Visit. 8/25/15
7. Attended a Fire Section planning meeting for the Papal Visit. 8/25/15
8. Attended FEMA Conference call for wind storm from 6/23/15. 8/26/15
9. Meeting with Lindenwold Police Chief about traffic plan for papal visit. 9/1/15
10. Working fire – 42 Highland Ave., Erial. 8/9/15
11. Attended the NJ State Firemen's Exempt Asso. Caucus meeting. 8/10/15
12. Attended Papal Visit meeting for all disciplines involved. 9/7/15
13. Attended Incident Command meeting for the Papal Visit. 9/8/15
14. Attended Planning Section meeting for the Papal Visit. 9/8/15
15. Attended FEMA kickoff meeting for wind storm form 6/23/15. 8/11/15
16. Attended PIA 775 Colonial Square fire. 9/8/15
17. Attended 5 County Fire Corr. Meeting – Papal visit. 9/10/15
18. Investigation into resident complaint about Lt. Ditrini. 9/10/15
19. Attended the C.C. Chiefs meeting. 9/10/15
20. Myself and Commissioner McManus meet at Franklin Trailer to inspect and price trailers. 9/15/15
21. Attended FEMA meeting Phillip Abby for wind storm from 6/23/15. Looks like the department will get a reimbursement from FEMA. 9/15/15
22. LSRF Rope Rescue drill – lecture. 9/15/15
23. Represented the Department as the Delegate for the NJ State Fireman's Asso. 9/17-9/20/15
24. C.C. Fire Corr. Meeting – Papal Visit

Michael Nolan  
Executive Fire Administrator/Fire Official  
Lindenwold Fire Department  
Cell - 609-923-8354

**Board of Fire Commissioners of Fire District No. 1, in the  
Borough of Lindenwold, County of Camden**

**RESOLUTION 2015 - 13**

**AUTHORIZING THE USE OF AN OPRA REQUEST FORM FOR USE BY ALL OPRA  
REQUESTORS SEEKING DOCUMENTS FROM THE BOARD**

**WHEREAS**, the Open Public Records Act , NJSA 47-1A-1 et seq requires public entities like the Board of Fire Commissioners of Fire District No. 1, to disclose public records, to requestors , upon request subject to lawful restrictions set forth in the Open Public Records Act, and

**WHEREAS**, the Open Public Records Act provides that public entities may require requestors to use a prescribed requesting forms as designated by the public entity, and

**WHEREAS**, the Board of Fire Commissioners of Fire District No. 1 desires to designate a prescribed form for all OPRA requests

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Fire District No. 1, Borough of Lindenwold, County of Camden,

- A. The Attached form is the Board of Fire Commissioners of Fire District No. 1 Borough of Lindenwold
- B. The fees charged for responding to all OPRA requests will be subject to New Jersey statutes.

Dated: 09/21/15

  
Chairman Clifford S. Ruth

  
Kathleen Crockett, District Clerk

09/21/2015



## Change in Law Notice PJM Capacity Performance

T19 P5021



MARK BLAIR  
LINDENWOLD FIRE DISTRICT 1  
2201 BANGOR AVE  
LINDENWOLD NJ 08021-1422



Dear Valued Customer,

September 4, 2015

Constellation is writing to inform you of regulatory changes taking place in the PJM capacity market, which will affect electricity customers in the PJM region. While the economic impact is not yet final, it is expected that these market reforms, called Capacity Performance, will result in increased costs for all electricity suppliers and utilities. These costs will be passed through on your electricity bills beginning in June 2016, consistent with the change in law provisions of our electricity agreement with you.

As you may be aware, PJM is the regional transmission operator for portions of 13 states and the District of Columbia, and it is responsible for ensuring there will be enough electricity supply to meet customer demand. Recently, the Federal Energy Regulatory Commission ordered critical reforms that will increase capacity and strengthen reliability of the region's power supply. The reforms will result in generators investing in their power plants to ensure reliability during extreme weather events and for fossil fuel generators to have sufficient fuel on hand. Customers will benefit from this increased reliability with fewer expected power plant outages during extreme weather and fewer expected price spikes that often occur during these events.

We value our relationship with you and are sensitive to the effect these market changes will have on our customers. The price impact that Capacity Performance will have on your total electricity bill will vary depending on the final Capacity Performance auction prices and specifics of your electricity account. All of the auction results covering June 1, 2016 to May 31, 2019 will be known after September 9, 2015.

Once the auction results are final and assessed for your specific account, expected to occur by September 30, 2015, your Constellation representative can assist you with estimating the impact and discuss ways to manage your future capacity obligation. Prior to Capacity Performance charges taking effect in June 2016, we will provide another communication as a reminder of the upcoming changes to your bill.

In the meantime, if you have any questions concerning this change, please feel free to call your representative, account management team, or customer care at 888-635-0827. You can also review Frequently Asked Questions online at [www.constellation.com/PJMCapacityPerformance](http://www.constellation.com/PJMCapacityPerformance). Thank you for your business.

Sincerely,

David Donat  
Vice President, Constellation